



# First Southern

National Bank

WE **BELIEVE** IN YOU

OPEN

## Paycheck Protection Program (PPP)

### SUBMITTING YOUR PPP FORGIVENESS APPLICATION

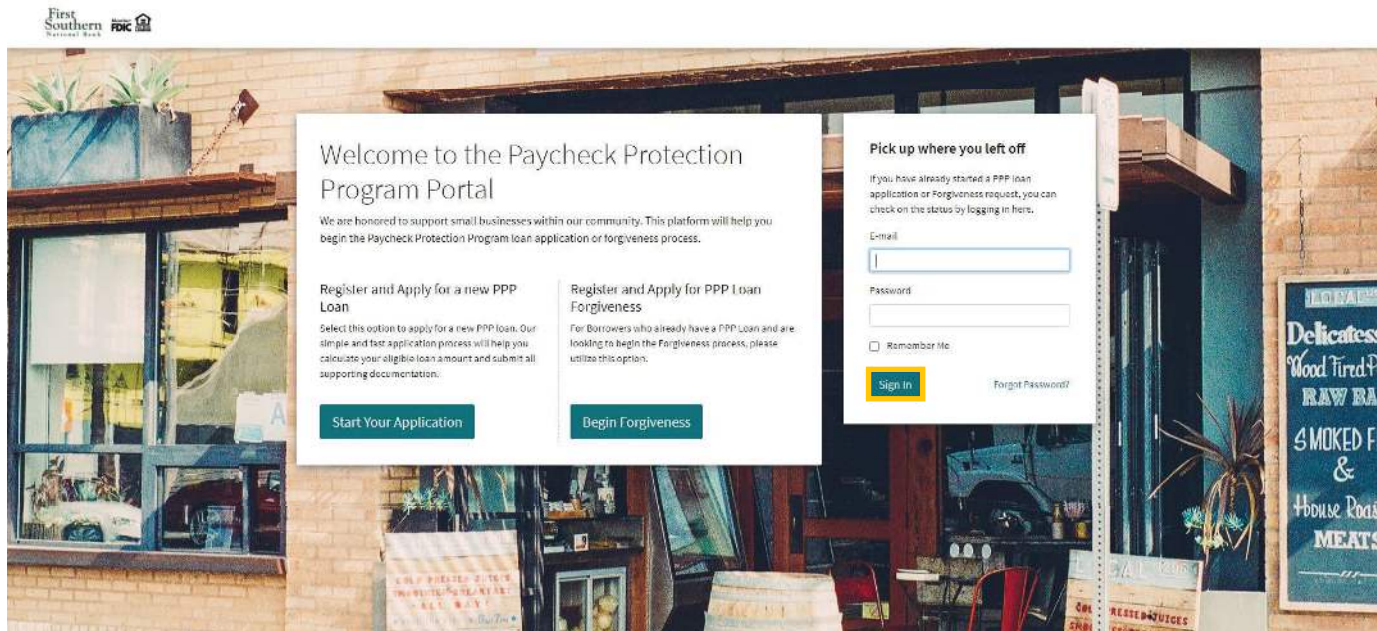
Thank you for allowing First Southern National Bank to serve your Paycheck Protection Program PPP Loan needs. The Small Business Administration (SBA) has started receiving forgiveness applications, and we are pleased to help you with that process.

The PPP forgiveness process is fully automated and works through the First Southern National Bank Borrower Application Portal. The online application process has been fully automated from start to finish for a simple and easy experience with a digital application, e-signatures, and electronic document submission.

[CLICK TO ACCESS \*\*ONLINE PORTAL\*\*](#)

## 1. Logging into the PPP Portal

Click the yellow access link on the previous page to enter the Paycheck Protection Program (PPP) portal and sign in using the e-mail address and password you used for your loan.



## 2. Begin your PPP Forgiveness Application

Click the “PPP Forgiveness Applications” tab, then click “Start A New Loan Application.”

First Southern National Bank KY (Lancaster, KY) Dashboard

PPP Loan Applications

PPP Forgiveness Applications

+ Start A New Forgiveness Application

**3.**

### Find Your Loan

Enter the EIN or SSN # and the SBA Loan Number, then click “Find your Loan.”

**Start Your Forgiveness Request**

In order to start the SBA PPP Loan Forgiveness process, please provide your EIN or SSN (associated with your original PPP Loan request) and SBA Loan number. After which, you will be asked to verify your loan amount. This is a security step for your protection.

Finally, you will be asked to register an account with us. This will allow you to start the process, send us messages and check on the status of your forgiveness request.

EIN or SSN

Enter Your EIN or SSN utilized when you submitted your loan. No dashes required.

SBA Loan Number

Enter your SBA Loan Number from your closing documentation, or contact us to acquire this number. No dashes required.

Find your loan

**3a.**

Once you get into the Forgiveness process, you will need to select one of three types of Forgiveness Applications.

- **3508 S** – For loans of \$150,000 or less (if you can check both boxes displayed in the portal)
- **3508 EZ** – For loans of \$150,000 or more (if you can check at least one of the boxes displayed in the portal)
- **3508 Full Process** – Use this form if the 3508 S and 3508 EZ do not apply

**The remainder of your application will be determined by choice of S, EZ, or Full Process.**

**If you have questions about your Loan Application or Loan Forgiveness Application, email us at [pppforgiveness@fsnb.net](mailto:pppforgiveness@fsnb.net).**